

Good Afternoon,

I hope that this correspondence finds you well. We have taken into account your needs, questions, and suggestions as we plan our first virtual MRSF with the resources that we have available.

Because the Project Board is an integral part of the ISEF judging process, each Senior Division participant is required to create a presentation board. You may create a physical presentation board and take a picture of the board, or you may create an electronic presentation board. See the attached document for more details. Once your photograph is taken or the electronic board is complete, please convert it to a pdf and submit it using your Metro Richmond STEM Fairs zfacts account. Once you are logged into zfacts, select the Paperwork tab and then upload your pdf file to Board Picture PDF. This must be submitted by 3.24.20 at 9:00 am. The judges will have access to your projects as early as March 19; an earlier submission would allow the judge to view all of your documents at one time.

After much discussion, we have decided that Senior division students are *not* required to submit a narrated Powerpoint. However, we are recommending that you do just in case there are technical difficulties during your judging interview; it will provide a backup method for the judges to hear about your project. If there are technical difficulties and you have not submitted a presentation the judges will only have your abstract, research paper and project board to review. If you choose to submit the narrated powerpoint, please follow the guidelines on the attachment. You may need to zip the file in order to email it. Please send it to [mrsf@mymsic.org](mailto:mrsf@mymsic.org) by 3.24.20 at 9:00 am.

You will be adjudicated in *Zoom*; this is a livestream platform. Each student will have a specific meeting time with the category judges; a link to the meeting and your meeting time will be emailed to you next week. You may use a computer or a smartphone for the interview. The judges will preview your submission package before meeting with you; once the interview starts, the judges will allow you to share some information about your project and then ask you questions. The time allotment will vary with each interview, just as it does in the face to face adjudication, but will be no more than 15 minutes.

Given the adjudication format for this year, it may take a little longer to gather all of the results. Once the first place winners have been chosen, the Regeneron ISEF finalists will be announced and then those students will have interviews with the ISEF judges later in the afternoon. All of the winners will be posted on March 28th.

We will continue to correspond with you over the coming weeks. Please send all inquiries to the [mrsf@mymsic.org](mailto:mrsf@mymsic.org) email account.