



## General Information

### Saturday Classes, Grades 4 & 5

### All Locations

**PERMISSION FORMS.** All permission forms are online. If you have a profile for your student, please be sure all information is up to date. It would be appreciated if the MathScience Innovation Center is given permission to take a student to the nearest hospital in an emergency where time is a critical factor.

**TIME SCHEDULE.** Classes will meet from 9:00 a.m. – 2:00 p.m. Students who are being driven to school by parents, should be dropped off no earlier than 8:45 a.m. and picked up no later than 2:15 p.m.

**TRANSPORTATION (drop-off and pick-up).** A bus schedule which shows times and locations of stops is found on the web site. Buses are for Chesterfield, Colonial Heights, Henrico, King William, Petersburg, Powhatan, and Richmond students who are taking classes at the center and designated satellite locations. Not all school divisions provide transportation to all locations. Check the website for details. Please note that students may only ride a school bus from their home school division and buses are for Saturday students only. Parents and friends are not allowed to ride the buses.

Students who do not ride the bus to the Center should be dropped off and picked up in their classrooms (the exception is the first morning at the MathScience Innovation Center location – which convenes in the A-Building). Students attending a satellite site will be greeted by an MSiC representative and directed to their classroom. Please present a photo id during classroom pick-up. Any students not picked up by 2:15 will be in the A-building (or in the lobby of the satellite center).

**ATTENDANCE.** Students are encouraged to attend each day. We will be calling the homes of those students who are absent. Please help us by calling 343-6525 x243 and leaving a message if you know your student will be absent. If your student will be picked up early, please send a note to the teacher regarding the early dismissal and stop by the Saturday/Summer Office to sign your child out. Contact the satellite MSiC representative for early pick-up at other locations.

**LUNCH.** Classes will have a 30 minute lunch break. Students will go to the lunch area, which has snack and soft drink vending machines available. Please bring a lunch from home to be consumed at this time. Students are expected to keep these areas clean and neat.

**CLOTHING.** Students are expected to wear clothing that is sensible and in good taste. Clothing that is unsafe or which distracts from the learning process is not appropriate. Bare feet are not permitted. A teacher may request a particular type of clothing for a special project.

**SAFETY.** Student safety is extremely important to us. Students are not permitted to walk the campus unattended. We will have appropriate safety drills during the program.

**SMOKING.** Smoking is not permitted at any MathScience Innovation Center event.

**COSTS.** A one-time \$45.00 fee was paid during registration. This charge is to cover such items as materials used in class, entrance fees, trips or inexpensive books. The cost to replace any equipment or property lost or damaged by the action of a student is the responsibility of the parents.

**BEHAVIOR.** Inappropriate behavior may warrant dismissal from the program with no refund of any fees. Center staff will be the sole judge as to what constitutes non-acceptable behavior. Any action will follow the disciplinary procedures outlined in the Richmond Public Schools “Code of Conduct”.

**WHERE TO REPORT.** On the first day, students are to report directly to A-Building for a brief meeting (**except** Math Masters and students at satellite centers, they may report to their classroom). During the remainder of the program, if a student arrives earlier than 8:55 a.m., he/she is to go to the designated waiting area (e.g. A-Building) otherwise, they may go directly to the classroom. Classroom doors will open at 8:55 a.m.

**PHONES.** While students are attending classes, we do permit them to carry a phone with them. We ask that they are kept on vibrate for the duration of the class. Improper use during a class will result in the phone being confiscated and returned directly to a parent or guardian at the end of the class.

**REFUND POLICY.** We are sorry that refunds cannot be made after students are accepted into a class.



## Transportation Information

### Discoverers 4-5 and Math Masters

### To MathScience Innovation Location

Be at your pickup location 10 minutes ahead of schedule and wait at least 10 minutes after the pick-up time  
 If you have any questions call the Center - 343-6525 ext 80243 or 80245.

### Chesterfield Bus Routes

AM	Route 1	PM	AM	Route 3	PM
7:55	Matoaca High	3:05	8:05	Midlothian Middle	3:05
8:10	Thomas Dale High	2:50	8:15	Reams Road Elementary	2:55
8:25	Hopkins Elementary	2:35	8:25	Robious Middle	2:35
8:50	MathScience Innovation Center	2:10	8:50	MathScience Innovation Center	2:10

AM	Route 2	PM
7:40	Swift Creek Middle	3:15
7:50	Career and Technical Center (Hull Street Rd. front of school)	3:00
8:15	Providence Middle	2:40
8:50	MathScience Innovation Center	2:10

AM	To Manchester Middle School (Chesterfield Math Masters)	PM
8:00	Midlothian High School	3:10
8:25	Bird High School	2:35
8:50	Manchester Middle School	2:10

### Colonial Heights Bus

AM	Route 1	PM
8:00	Colonial Heights High	3:00
8:50	MathScience Innovation Center	2:10

### Petersburg Bus

AM	Route 1	PM	PM
7:50	Pleasants Lane Elementary	3:10	3:10
8:00	Cool Spring Elementary	3:00	3:00
8:10	Blandford Academy	2:50	2:50
8:50	MathScience Innovation Center	2:10	2:10

### King William Bus

AM	Route 1	PM
8:10	King William High School	2:50
8:50	MathScience Innovation Center	2:10



**Transportation Information**  
**Discoverers 4-5 and Math Masters**  
**To MathScience Innovation Location**

<b>Henrico Bus</b>					
<b>AM</b>	<b>Route 1</b>	<b>PM</b>	<b>AM</b>	<b>Route 3</b>	<b>PM</b>
8:15	John Rolfe Middle	2:45	8:05	Colonial Trail Elementary	2:50
8:35	Fairfield Middle	2:25	8:20	Hungary Creek Middle	2:35
8:50	MathScience Innovation Center	2:10	8:50	MathScience Innovation Center	2:10
<b>AM</b>	<b>Route 2</b>	<b>PM</b>	<b>AM</b>	<b>Route 4</b>	<b>PM</b>
8:15	Moody Middle	2:40	7:50	Pocahontas Middle	3:05
8:20	Brookland Middle	2:35	8:05	Quioccasin Middle	2:50
8:30	Wilder Middle	2:25	8:20	Tuckahoe Middle	2:35
8:50	MathScience Innovation Center	2:10	8:50	MathScience Innovation Center	2:10

<b>Richmond Bus</b>					
<b>AM</b>	<b>Route 1</b>	<b>PM</b>	<b>AM</b>	<b>Route 3</b>	<b>PM</b>
8:00	Boushall Middle School	3:00	8:10	Binford Middle	2:50
8:15	Elkhart-Thompson Middle	2:45	8:25	Martin L. King Middle	2:35
8:30	Lucille Brown Middle	2:30	8:40	Franklin Military @Onslow Minnis	2:20
8:50	MathScience Innovation Center	2:10	8:50	MathScience Innovation Center	2:10
<b>AM</b>	<b>Route 2</b>	<b>PM</b>			
8:20	Albert Hill Middle	2:40			
8:35	Henderson Middle	2:25			
8:50	MathScience Innovation Center	2:10			